

VILLAGE OF KEY BISCAYNE  
88 WEST MCINTYRE STREET  
KEY BISCAYNE, FL 33149

K – 8 EDUCATION ADVISORY BOARD MEETING  
JANUARY 5, 2010 8:45 A.M.

BUILDING, ZONING, AND PLANNING DEPARTMENT  
CONFERENCE ROOM, 2ND FLOOR ROOM 250

AGENDA

1. Attendance
2. Approval of Minutes: December 1, 2009 and December 15, 2009
3. Additions and Deletions
4. Improving Academic Programs & Access
  - a. K-5 Curriculum
  - b. 6-8 Curriculum
  - c. Foreign Language Programs
  - d. Music & Art Programs
  - e. Other Specialized Programs
  - f. School-wide Magnet School with an Attendance Boundary Possibilities
  - g. Early Learning & PK4 Programs
  - h. Adult Programs – Parent Academy, Intergenerational Programs & Lifelong Learning Opportunities
5. Creation of an Academic Programs and Access Subcommittee
6. Next Regular Advisory Board Meeting Date: February 2, 2010
7. Adjournment

DRAFT Minutes: December 1, 2009

1. The following members were present: Amy Erwin, Brett Graff, Allison Eng Perez, Cassia Silva and Charles Viscito. Also present were: Ana de Varona, Chad Friedman, Councilmember Michael Davey and Kelly Josephsen. The meeting was called to order at 8:54 am.

2. Approval of Minutes: Allison Eng Perez mentioned that Mr. Torrens name was misspelled. Minutes were corrected. Charles Viscito made a motion to approve minutes. Brett Graff seconded the motion. The motion was approved unanimously (Amy Erwin was out of the room during the vote).
3. Additions and deletions
4. Review of Compact Skeleton: Chad Friedman explained how he arrived at the compact skeleton presented to the board. Councilmember Davey mentioned that the board was created to help the K-8 school. It is a way for Village to work with the school on how we can help them. Charles Viscito asked if the compact is a formal legal agreement. Mr. Friedman said that the compact is a legal agreement; he did not include the signature page with the packet. The compact is signed by the Village and the Superintendent. Mr. Friedman mentioned that the board should decide on the major headings and should have the compact as a working document.

Mr. Viscito provided the board with his recommendations for

- a. Improving Academic Programs & Access: This includes curriculum, early learning, Pre-K4, special education, parent academy, music, art and languages.
- b. Extracurricular activities
- c. Academic achievement and Enrichment
- d. Miscellaneous: Includes technology, truancy and student support services.
- e. Community Involvement
- f. Coordinating School Infrastructure: This includes School capacity, lease agreement and facilities.
- g. K-8 options and articulations

Mr. Viscito asked if there was a consensus on the methodology for the headings. There was consensus from the group. Mr. Viscito also mentioned that the board should follow the format of activities, measurements and outcomes throughout the compact. Mr. Friedman mentioned including a favored nation clause in the compact.

5. Stakeholder and Principal Interaction: Mr. Viscito mentioned that we should send the principal, PTA president and ESSAC chair a copy of the agenda.

Brett Graff will be the ESSAC liaison since she sits on that board. Ms. Graff will provide updates to ESSAC. Amy Erwin will ask PTA for a representative to attend out meetings. Allison Eng Perez will speak with Ms. Tarafa.

There was discussion of having a Town Hall meeting in order to get community involvement. There was consensus from the group for this approach. Mr. Friedman mentioned maybe meeting with some local businesses that the Village

might want to partner with for mentoring opportunities.

Ms. Eng-Perez asked if staff can contact Miami Beach and find out what type and how was stakeholder information collected. Ask Miami Beach staff if they can come to a meeting a share their experience.

6. Next meeting date: There was a consensus of the board to meet with Ms. Iraida Mendez-Cartaya on December 15th at 8:45 am.

The board would like the following information presented at the January 5, 2010 meeting: Curriculum bulletin from Community School, Progression Plan from MDCPS, Secondary School Reform from MDCPS, Pre-K4 program, Parent Academy and information on language programs.

7. The meeting was adjourned at 10:25am.
8. Respectfully Submitted,  
Ana de Varona, Special Projects Coordinator  
Village of Key Biscayne

#### DRAFT Minutes: December 15, 2009

1. Attendance: The following members were present: Amy Erwin, Brett Graff, Allison Eng Perez, Cassia Silva, Betty Sime and Charles Viscito. Also present were: Iraida Mendez-Cartaya (MDCPS), Lisa Martinez (MDCPS), Chip Iglesias, Ana de Varona, Chad Friedman, Kelly Josephsen, and Gisela Franceschi. The meeting was called to order at 8:58 am.
2. Additions and deletions
3. Presentation and discussion by Ms. Iraida R. Mendez-Cartaya, Assistant Superintendent, Office of Intergovernmental Affairs, Grants Administration and Community Services and Lisa Martinez, Director of Intergovernmental Affairs and Grants Administration.

The office of Intergovernmental Affairs advocates for the municipalities at the School Board. Compacts allow for flexibility in partnership. The spirit of the compact is collaboration of both parties.

Topics that should be included in the compact are: Student achievement, parental involvement, community involvement, economies of scale, communication strategies, green initiatives and technologies.

The Structure of work for the compact should be in activities, outcomes and

measures (Miami Beach was the first municipality to follow this type of work plan in their compact). Miami Beach, Homestead and Miami Springs follow this type of work plan.

Miami Beach's compact took two years to be finalized because there were dollars attached to the compact.

Lisa Martinez mentioned that she can attend meetings to listen to what the Village has in mind for the compact. If the board has any questions they would like addressed, the questions can be sent ahead of time to Lisa.

Charles Viscito mentioned that at the first meeting the board will handle academic programs.

4. The next meeting will take place on January 5, 2009.
5. The meeting was adjourned at 10:36 am.
6. Respectfully Submitted,  
Ana de Varona, Special Projects Coordinator  
Village of Key Biscayne